

<b>GODDARD SPACE FLIGHT CENTER</b> <b>PROPERTY CUSTODY RECEIPT</b> (Do Not Use for Off-Center Loans)					COMPLETE IN DUPLICATE (See Reverse)	
LOAN    RETURN	THE FOLLOWING ITEMS ARE ON LOAN TO (NAME)	EXT.	CODE	BLDG.	ROOM	<b>INCLUSIVE DATES OF LOAN</b>  FROM:  TO:
	RETURN ITEMS TO (NAME)	EXT.	CODE	BLDG.	ROOM	
GSFC TAG NUMBER	NOMENCLATURE		MFG		MODEL	SERIAL NUMBER
DATE RETURNED	SIGNATURE OF LENDER			SIGNATURE OF REQUESTER		

GSFC 20-34 (3/82)

**COPY 1 LENDER**  
**COPY 2 REQUESTER**

## INSTRUCTIONS

The Lender will complete and obtain signatures to record the loan of equipment between divisions and branches. Original will be retained by the lender and the copy will be retained by the person requesting the loan.